



ALEMBIC LIMITED

CIN: L26100GJ1907PLC000033

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Website: www.alembiclimited.com

NOTICE

Notice is hereby given that the **114th Annual General Meeting ("AGM")** of the Members of the Company will be held on **Friday, the 6th August, 2021 at 4:00 p.m. IST** through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") to transact the business, as set out in the Notice of the AGM, in accordance with the applicable provisions of the Companies Act, 2013 ("Act") and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations, 2015") and in compliance with the procedure prescribed in General Circular No. 20/2020 dated 5th May, 2020 read with General Circular No. 14/2020 dated 8th April, 2020, General Circular No. 17/2020 dated 13th April, 2020 and General Circular No. 02/2021 dated 13th January, 2021 issued by Ministry of Corporate Affairs and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May, 2020 read with Circular No. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 15th January, 2021 issued by Securities and Exchange Board of India ("SEBI").

Notice is also hereby given pursuant to Section 91 of the Act and Regulation 42 of the SEBI Listing Regulations, 2015 that the Register of Members and Share Transfer Books of the Company will remain closed from **Saturday, 31st July, 2021 to Friday, 6th August, 2021 (both days inclusive)** for the purpose of payment of Dividend and Annual General Meeting of the Company for the F.Y. 2020-21.

The Annual Report including the Notice of AGM which includes the process and manner of attending the AGM through VC / OAVM and e-voting and other documents has been e-mailed on 5th July, 2021 to those members whose email addresses are registered with the Company / Depositories. The Annual Report can be downloaded from the following web-links:

<https://www.alembiclimited.com/#qr>

<https://www.evoting.nSDL.com/>

The Company is pleased to provide its members the facility of casting votes electronically ("remote e-voting"), through the e-voting services provided by National Securities Depository Limited ("NSDL").

The remote e-voting period begins on **3rd August, 2021 at 9:00 a.m. IST** and ends on **5th August, 2021 at 5:00 p.m. IST**. During this period, members of the Company, holding shares as at the cut-off date of **30th July, 2021** may cast their vote electronically. The remote e-voting module shall be disabled by NSDL thereafter. Members have the option to cast their vote on any of the resolutions using the remote e-voting facility either during the aforesaid voting period or during the AGM.

The members who have casted their vote by remote e-voting prior to the AGM may also attend / participate in the AGM through VC / OAVM, but shall not be entitled to cast their vote again. The detailed procedure for remote e-voting and e-voting during the AGM is provided in the Notice of AGM.

Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes member of the Company after sending of the Notice and holding shares as on the cut-off date, may obtain the Login ID and password by sending request at evoting@nSDL.co.in. However, if he / she is already registered with NSDL for remote e-voting then he /she can use his / her existing User ID and password for casting the vote.

In case of queries or issues regarding remote e-voting or attending the AGM, please contact Ms. Soni Singh, Assistant Manager, NSDL, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400 013, Email ID: evoting@nSDL.co.in, Tel.: 1800-1020-990 and 1800-224-430.

For Alembic Limited

Sd/-

Drigesh Mittal
Company Secretary

Place: Vadodara
Date : 5th July, 2021

This Notice is also available at Investor Section of the Company's website www.alembiclimited.com and Corporate Announcement Section of Stock Exchanges website www.nseindia.com and www.bseindia.com