## Alembic

## **ALEMBIC LIMITED**

Regd. Office: Alembic Road, Vadodara - 390 003
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Website: www.alembiclimited.com

## NOTICE

Notice is hereby given that the 111th Annual General Meeting of the Members of the Company will be held on Tuesday, the 7th August, 2018 at 12:30 p.m. at "Sanskruti", Alembic Corporate Conference Center, Opp. Pragati Sahakari Bank Limited, Alembic Colony, Vadodara - 390 003 ('AGM').

Notice is also given pursuant to Section 91 of the Companies Act, 2013 that the Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, 31st July, 2018 to Tuesday, 7st August, 2018 (both days inclusive) for the purpose of declaration of Dividend and Annual General Meeting of the Company for the F.Y. 2017-18.

In this regard, Notice is hereby given that the Company has completed dispatch of the notice convening the AGM on Thursday, 12<sup>th</sup> July, 2018. The Company is pleased to provide the facility of casting votes using an Electronic Voting System from a place other than the venue of the AGM ('remote e-voting') to its shareholders for the AGM though Central Depository Services (India) Limited ('CDSL'). The shareholders are required to log on to www.evotingindia.com to cast their vote electronically. The detailed procedure for e-voting is provided in the notice

The remote e-voting period will commence on Saturday, 4th August, 2018 at 9:00 a.m. and ends on Monday, 6th August, 2018 at 5:00 p.m. The shareholders who have cast their vote by remote e-voting may also attend the meeting but shall not be entitled to cast their vote again. The shareholders of the Company, holding shares as at the cut-off date of Tuesday, 31th July, 2018, may cast their vote either by remote e-voting or by ballot in the AGM. Any person, who has acquired shares of the Company and becomes member of the Company after dispatch of the notice and is holding shares as on Tuesday, 3th July, 2018, may obtain the login Id and password by sending a request at helpdesk.evoting@cdslindia.com. The e-voting module shall be disabled by CDSL for voting after Monday, 6th August, 2018 (5:00 p.m.).

The Annual Report and AGM Notice along with Attendance Slip and Proxy Form are available on the Company's website at the following link: http://www.alembiclimited.com/#qr and can also be downloaded from the same. The AGM Notice is also available on the website of CDSL (www.evotingindia.com).

## Grievances connected with E-Voting may be referred to:

Mr. Rakesh Dalvi, Manager Central Depository Services (India) Limited 25th Floor, A Wing, Marathon Futurex, Mafatlal Mills Compound, NM Joshi Marg, Lower Parel (E), Mumbai - 400 013. Email id: helpdesk.evoting@cdslindia.com Phone No.: 18002005533

For Alembic Limited
Sd/Drigesh Mittal

Company Secretary

Place: Vadodara Date: 12th July, 2018

This Notice is also available at Investors Section of the Company's website www.alembiclimited.com and Corporate Announcement Section of Stock Exchange's website www.nseindia.com and www.bseindia.com